

REGISTERED CHARITY NUMBER: 1118675



**Report of the Trustees and  
Unaudited Financial Statements For The Year Ended 31 March 2018  
For  
Redbridge Faith Forum**



## **Redbridge Faith Forum**

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## Redbridge Faith Forum

### Independent Examiner's Report to the Trustees of Redbridge Faith Forum

I report on the accounts for the year ended 31 March 2018 set out on pages three to six.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.


#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
François Clément Provençal A.F.A  
Clem's Accountancy Services Limited  
35 Grafton Way  
London  
W1T 5DB

Date: 16 May 2018

## Redbridge Faith Forum

### Administrative Information

**Charity Number :** 1118675

**Financial Year :** 31st March 2018

**Trustees (elected June 2016)** Phillip Butcher Co Chair  
Mohammed Dedat Co Chair/Treasurer

Appathurai Ramkumar (secretary)  
Ali Qureshi - resigned February 2018  
Angela Banner  
Carol Khorsandyon  
Dr Suhasini  
Ghazanfar Ail - resigned September 2017  
Imaam Khurram Rafiq - co-opted September 2017  
Harbans Singh Seehra  
Harmander Singh  
Jacqui Grieve - resigned June 2017  
Rabbi Laurence Becker  
Reverend Bernardino Mandlate  
Reverend Pethigamuwe Hemaratana  
Vinaya Sharma

**Registered Office :** C/o Redbridge Town Hall  
Room No.16, Ground Floor  
128-142 High Road  
Ilford, Essex  
IG1 1DD

**Bankers :** CAF Bank  
25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent  
ME19 4JQ

HSBC Bank Plc  
126 High Road  
Ilford  
IG1 1DA

**Independent Examiner :** Clem's Accountancy Services Limited  
Financial Accountants  
35 Grafton Way  
London  
W1T 5DB

**Redbridge Faith Forum**

**Statement of Financial Activities  
for the Year Ended 31 March 2018**

		Unrestricted	Restricted	2018	2017
	Notes	funds £	funds £	Total funds £	Total funds £
<b>INCOMING RESOURCES</b>					
<b>Voluntary Income</b>					
Grants		16,000	2,315	18,315	24,734
Donations & Membership		2,777	-	2,777	8,094
Activities for Generating Funds		1,211		1,211	607
Other Income - Gift Aid		289	-	289	348
<b>Total incoming resources</b>	<b>2</b>	<u>20,277</u>	<u>2,315</u>	<u>22,592</u>	<u>33,783</u>
<b>RESOURCES EXPENDED</b>					
Costs of generating voluntary income	<b>3-4</b>	18,459	7,456	25,915	22,499
Governance costs		650		650	650
<b>Total resources expended</b>		<u>19,109</u>	<u>7,456</u>	<u>26,565</u>	<u>23,149</u>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>					
		1,168	(5,141)	(3,973)	10,634
Transfer from Funds		<u>(933)</u>	<u>933</u>	<u>-</u>	<u>-</u>
		235	(4,208)	(3,973)	10,634
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>35,461</u>	<u>4,208</u>	<u>39,669</u>	<u>29,035</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>35,696</u></u>	<u><u>(0)</u></u>	<u><u>35,696</u></u>	<u><u>39,669</u></u>

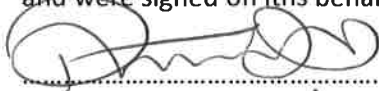
**Redbridge Faith Forum**

**Balance Sheet**

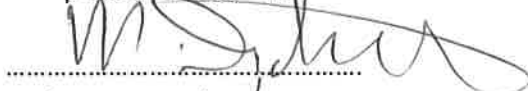
**As At 31 March 2018**

		Unrestricted	Restricted	2018	2017
	Notes	funds £	funds £	Total funds £	Total funds £
<b>FIXED ASSETS</b>					
Tangible assets		-	-	-	-
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		36,972		36,972	40,319
Debtors		-	-	-	-
		<u>36,972</u>	<u>-</u>	<u>36,972</u>	<u>40,319</u>
<b>CREDITORS</b>					
Amounts falling due within one year	6	941	335	1,276	650
		<u>941</u>	<u>335</u>	<u>1,276</u>	<u>39,669</u>
<b>NET CURRENT ASSETS</b>		<u>36,031</u>	<u>335</u>	<u>35,696</u>	<u>39,669</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>36,031</u>	<u>335</u>	<u>35,696</u>	<u>39,669</u>
<b>NET ASSETS</b>		<u><u>36,031</u></u>	<u><u>335</u></u>	<u><u>35,696</u></u>	<u><u>39,669</u></u>
<b>FUND</b>					
Unrestricted funds	7			35,696	35,461
Restricted funds				-	4,208
<b>TOTAL FUNDS</b>				<u><u>35,696</u></u>	<u><u>39,669</u></u>

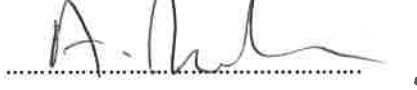
The financial statements were approved by the Board of Trustees on 23rd May 2018  
and were signed on its behalf by:



Phillip Butcher – Co Chair



Mohammed Dedat – Co Chair & Treasurer



Appathurai Ramkumar (Secretary)

The notes form part of these financial statements



## Redbridge Faith Forum

### Notes to the Financial Statements for the Year Ended 31 March 2018

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Taxation

The charity is exempt from tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. ACTIVITIES FOR GENERATING FUNDS

	2018	2017
	£	£
Grants and Donations	<u>22,592</u>	<u>33,783</u>

#### 3. STAFF COSTS

	£	£
Wages and salaries	<u>22,769</u>	<u>19,310</u>
Number of employees	<u>3</u>	<u>2</u>

#### 4. Other Costs

	£	£
Events and Venues	1,070	569
Printing, Postages & Stationery	535	907
Repairs & IT Costs	315	13
Volunteers' Costs	343	575
Other Costs	<u>883</u>	<u>1,125</u>
	<u>3,146</u>	<u>3,189</u>

#### 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018.

##### Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2018.

## Redbridge Faith Forum

### Notes to the Financial Statements - Continued for the Year Ended 31 March 2018

#### 6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£	£
Trade creditors	335	
HMRC	291	
Accruals	650	650
	1,276	650

#### 7. MOVEMENT IN FUNDS

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
<b>Unrestricted funds</b>			
General Fund	35,461	235	35,696
<b>Restricted funds</b>			
Brought Forward	4,208	(4,208)	-
<b>TOTAL FUND</b>	39,669	(3,973)	35,696

	Incoming resources £	B/F	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>				
L B Redbridge	16,000		(19,109)	(3,109)
Donations & subscriptions	4,568		(19,109)	4,568
	20,568		(19,109)	1,459
<b>Restricted funds</b>				
Mopac	2,315		(7,456)	(5,141)
	2,315		(7,456)	(5,141)
<b>TOTAL FUNDS</b>	22,883		(26,565)	(3,682)

#### 8. Reserves Policy

The trustees have agreed to maintain its reserves of £12,000 to cover at least half of its core expenditure. A substantial part of core funding comes from the London Borough of Redbridge.

## Redbridge Faith Forum

### Detailed Statement of Financial Activities for the Year Ended 31 March 2018

#### 1. Incoming resources

	2017-18	2017-18	2017-18	2016-17	2016-17	2016-17
	£	£	£	£	£	£
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Grants</b>						
London Borough of Redbridge	16,000		16,000	16,245		16,245
Redbridge Vol Care			-		74	
Terrence Higgins			-		800	
Comic Relief			-		3,300	
Mopac		2,315	2,315		2,315	
Jewish Joint Burial Society					2,000	2,000
<b>Total</b>	<b>16,000</b>	<b>2,315</b>	<b>18,315</b>	<b>16,245</b>	<b>8,489</b>	<b>24,734</b>
<b>Donations and Membership Fees</b>						
Donations	2,307		2,307	7,584		7,584
Membership Fee	470		470	510		510
Gift aid	289		289	348		348
<b>Total</b>	<b>3,066</b>		<b>3,066</b>	<b>8,442</b>		<b>8,442</b>
<b>Income Generated From Activities</b>						
Fundraising events	1,211		1,211	607		607
<b>Total</b>	<b>1,211</b>		<b>1,211</b>	<b>607</b>		
<b>Total for year</b>	<b>20,277</b>	<b>2,315</b>	<b>22,592</b>	<b>25,294</b>	<b>8,489</b>	<b>33,783</b>

## Redbridge Faith Forum

### Detailed Statement of Financial Activities - continued for the Year Ended 31 March 2018

#### 2. Resources expended

	2017-18	2017-18	2017-18	2016-17	2016-17	2016-17
	£	£	£	£	£	£
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Direct expenditure</b>						
Activities and event costs	61	634	695	55	309	364
Hire of venues	190	185	375	90	115	205
Insurance	122	407	529		573	573
Volunteer's costs inc training		343	343		575	575
Staff Wages	17,895	4,874	22,769	16,748	2,562	19,310
Payroll Costs			-	400		400
Staff travel		133	133		10	10
Staff training		30	30			-
Printing, Postages & stationery		535	535		907	907
Subscriptions	131		131	107		107
IT software and maintenance		315	315		13	13
Bank Charges	60		60	35		35
Repair and replacements			-			-
<b>Total</b>	<b>18,459</b>	<b>7,456</b>	<b>25,915</b>	<b>17,435</b>	<b>5,064</b>	<b>22,499</b>
Governance cost	650		650	650		650
<b>Total for year</b>	<b>19,109</b>	<b>7,456</b>	<b>26,565</b>	<b>18,085</b>	<b>5,064</b>	<b>23,149</b>



## Redbridge Faith Forum

### Donation in kind from Faith Communities received during the Year Ended 31 March 2018

The following Faith Communities and Organisations kindly donated in kind the use of venues,  
provision of

These donations in kind have not been included in the income and expenditure account.

	£
1 Buddhist Vihara	237.50
2 Capital Banquets	1,225.00
3 Event Speakers	660.00
4 Guru Nanak Satsang Sabha	385.00
5 Holy Trinity Church	100.00
6 Ilford Islamic Centre	812.50
7 Ilford Methodist Church	340.00
8 Integra Back Office Solutions Ltd	550.00
9 Sai Accounting	125.00
10 St Andrews Church	100.00
11 St Peter's and St Pauls	42.50
12 SWESRS (SW Essex & Settlement Reform Synagogue)	175.00
13 The Drive Methodist Church	100.00
14 VHP Hindu Centre	242.50
15 Eleanor Bloom	100.00
<b>Total</b>	<b><u>5,195.00</u></b>

In addition to the above donations in kind received from faith communities Redbridge Faith Forum acknowledges the time given to the charity by its volunteer trustees and supporters which amounted to the equivalent of £19389.47.