

**REGISTERED CHARITY NUMBER: 1118675**



**Report of the Trustees and  
Unaudited Financial Statements For The Year Ended 31 March 2016  
For  
Redbridge Faith Forum**

**Redbridge Faith Forum**

**Contents of the Financial Statements  
for the Year Ended 31 March 2016**

	Page
Information	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5-6
Detailed Statement of Financial Activities	7-9
Report of the Trustees attached	

## **Redbridge Faith Forum**

### Administrative Information

**Charity Number :** 1118675

**Financial Year :** 31<sup>st</sup> March 2016

**Trustees** (elected June 2015)

Jacqueline Grieve	Chair
Phillip Butcher	Vice Chair
Mohammed Dedat	Secretary
Ali Qureshi	Treasurer

Angela Banner  
Carol Khorsandyon  
Dr Suhasini (Co-opted December 2015)  
Ghazanfer Ali  
Harbans Singh Seehra  
Mankamal Singh Palray (Co-opted February 2016)  
Rabbi Lawrence Becker  
Reverend Bernardino Mandlate  
Reverend Hemaratana  
Vinaya Sharma

**Registered Office :** C/o Redbridge Town Hall  
Room No.76, Third Floor  
128-142 High Road  
Ilford, Essex  
IG1 1DD

**Bankers :** HSBC Bank Plc  
126 High Road  
Ilford  
IG1 1DA

CAF Bank  
25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent  
ME19 4JQ

**Independent Examiner :** Clem's Accountancy Services Limited  
Financial Accountants  
35 Grafton Way  
London  
W1T 5DB

**Redbridge Faith Forum**

**Independent Examiner's Report to the Trustees of  
Redbridge Faith Forum**

I report on the accounts for the year ended 31 March 2016 set out on pages three to six.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

François Clément Provençal A.F.A  
Clem's Accountancy Services Limited  
35 Grafton Way  
London  
W1T 5DB

Date: 15-06-2016

**Redbridge Faith Forum**

**Statement of Financial Activities  
for the Year Ended 31 March 2016**

	Notes	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Grants		16,245	6,700	22,945	26,445
Donations and subscriptions		4,849	-	4,849	7,338
Activity generating income		<u>208</u>	<u>-</u>	<u>208</u>	<u>289</u>
<b>Total incoming resources</b>	<b>2</b>	<b>21,302</b>	<b>6,700</b>	<b>28,002</b>	<b>34,072</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	3-4	16,224	6,217	22,441	25,108
Governance costs		<u>950</u>	<u>325</u>	<u>1,275</u>	<u>753</u>
<b>Total resources expended</b>		<b>17,174</b>	<b>6,542</b>	<b>23,716</b>	<b>25,861</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>					
		4,128	158	4,286	8,211
<b>Transfer from Funds</b>		<u>-41</u>	<u>41</u>	<u>0</u>	<u>0</u>
		4,087	199	4,286	8,211
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>24,165</u>	<u>584</u>	<u>24,749</u>	<u>16,538</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>28,252</u></b>	<b><u>783</u></b>	<b><u>29,035</u></b>	<b><u>24,749</u></b>

**Redbridge Faith Forum**

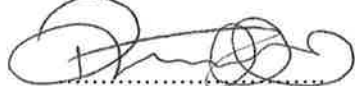
**Balance Sheet  
As At 31 March 2016**

	Notes	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets		0	0	0	0
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		29,753	783	30,536	29,863
Debtors		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		<u>29,753</u>	<u>783</u>	<u>30,536</u>	<u>29,863</u>
<b>CREDITORS</b>					
Amounts falling due within one year	6	<u>(1,501)</u>	<u>0</u>	<u>(1,501)</u>	<u>(5,114)</u>
<b>NET CURRENT ASSETS</b>		<u>28,252</u>	<u>783</u>	<u>29,035</u>	<u>24,749</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>28,252</u>	<u>783</u>	<u>29,035</u>	<u>24,749</u>
<b>NET ASSETS</b>		<u>28,252</u>	<u>783</u>	<u>29,035</u>	<u>24,749</u>
<b>FUNDS</b>					
Unrestricted funds	7			28,252	24,165
Restricted funds				<u>783</u>	<u>584</u>
<b>TOTAL FUNDS</b>				<u>29,035</u>	<u>24,749</u>

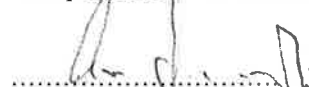
The financial statements were approved by the Board of Trustees on 15-06-2016 and were signed on its behalf by:



Jacqueline Grieve – Chair



Phillip Butcher – Vice Chair



Ali Quereshi - Treasurer

**The notes form part of these financial statements**

## Redbridge Faith Forum

### Notes to the Financial Statements for the Year Ended 31 March 2016

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities, the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities issued in 2005 (SORP 2005).

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Taxation

The charity is exempt from tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. ACTIVITIES FOR GENERATING FUNDS

	2016	2015
	£	£
Grants and Donations	<u>28,002</u>	<u>34,072</u>

#### 3. STAFF COSTS

	£	£
Wages and salaries	<u>17,792</u>	<u>17,868</u>

#### 4. Other Costs

	£
Events and Venues	487
Printing, Postages & Stationery	718
Repairs & IT Costs	1,363
Volunteers' Costs	575
Other Costs	<u>1,270</u>
	<u>4,413</u>

#### 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016.

##### Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2016.

## Redbridge Faith Forum

### Notes to the Financial Statements - continued for the Year Ended 31 March 2016

#### 6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£	£
Trade creditors	691	2,850
Payroll		1,779
Accruals	650	325
Other creditors	<u>160</u>	<u>160</u>
	<u>1,501</u>	<u>5,114</u>

#### 7. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
<b>Unrestricted funds</b>			
General Fund	24165	4,087	28,252
<b>Restricted funds</b>			
Brought Forward	<u>584</u>	<u>199</u>	<u>783</u>
<b>TOTAL FUNDS</b>	<u>24,749</u>	<u>4,286</u>	<u>29,035</u>

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
L B Redbridge	16,245	(16,245)	0
Donations & subscriptions	<u>5,057</u>	<u>( 970)</u>	<u>4,087</u>
	21,302	(17,215)	4,087
<b>Restricted funds</b>			
L B Redbridge	1,700	(1700)	0
Jewish Joint Burial Society	2,000	( 1,936)	64
London Catalyst Health	<u>3,000</u>	<u>(2,865)</u>	<u>135</u>
	6,700	(6,501)	199
<b>TOTAL FUNDS</b>	<u>28,002</u>	<u>(23,716)</u>	<u>4,286</u>

#### 8. Reserves Policy

The trustees have agreed to maintain its reserves of £12,000 to cover at least half of its core expenditure. Core Funding continues to be provided by the London Borough of Redbridge.



## Redbridge Faith Forum

### Detailed Statement of Financial Activities for the Year Ended 31 March 2016

#### 1. Incoming resources

	2015-16	2015-16	2015-16	2014-15	2014-15	2014-15
	£	£	£	£	£	£
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Grants</b>						
London Borough of Redbridge	16,245	1,700	17,945	16,245	5,700	21,945
London Catalyst Health		3,000	3,000			
LBR Area 3					1,000	1,000
LBR Area 5					1,000	1,000
LBR Area 6					1,000	1,000
Jewish Joint Burial Society		2,000	2,000		1,500	1,500
<b>Total</b>	<b>16,245</b>	<b>6,700</b>	<b>22,945</b>	<b>16,245</b>	<b>10,200</b>	<b>26,445</b>
<b>Donations and Membership Fees</b>						
Donations	4006		4,006	6,438		6,438
Membership Fee	395		395	150		150
Gift aid	208		208	289		289
<b>Total</b>	<b>4,609</b>	<b>-</b>	<b>4,609</b>	<b>6,877</b>	<b>-</b>	<b>6,877</b>
<b>Income Generated From Activities</b>						
Fundraising events	448		448			
NHS bowel Cancer				750		750
<b>Total</b>	<b>448</b>		<b>448</b>	<b>750</b>		<b>750</b>
<b>Total for year</b>	<b>21,302</b>	<b>6,700</b>	<b>28,002</b>	<b>23,872</b>	<b>10,200</b>	<b>34,072</b>

**Redbridge Faith Forum**

**Detailed Statement of Financial Activities - continued  
for the Year Ended 31 March 2016**

**2. Resources expended**

	2015-16	2015-16	2015-16	2014-15	2014-15	2014-15
	£	£	£	£	£	£
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Direct expenditure</b>						
Payroll costs	15338	2454	17,792	12,660	5,208	17,868
Insurance	290	252	542	386	128	514
Hire of venues		223	223		1,923	1,923
Volunteer's costs inc training	270	304	574	10	943	953
Travel						
Staff training	168		168	10		10
Printing, Postages and stationery		718	718		1,061	1,061
Activities and event costs		487	487	65	225	290
Other expenses	158	416	574	481		481
IT software and maintenance		1,363	1,363	1409		1409
Repair and replacements				599		599
<b>Total</b>	<b>16,224</b>	<b>6,217</b>	<b>22,441</b>	<b>15,610</b>	<b>9,488</b>	<b>25108</b>
<b>Governance cost</b>	<b>950</b>	<b>325</b>	<b>1,275</b>	<b>625</b>	<b>128</b>	<b>753</b>
<b>Total for year</b>	<b>17,174</b>	<b>6,542</b>	<b>23,716</b>	<b>16,245</b>	<b>9,616</b>	<b>25,861</b>

## Redbridge Faith Forum

### Donation in kind from Faith Communities received during the Year Ended 31 March 2016

The following Faith Communities and Organisations kindly donated in kind the use of venues, provision of refreshment for meetings and events and for other services.

The value of these donations in kind has been evaluated based on their normal fee structure/cost.

The donations in kind have not been included in the income and expenditure account.

	£
1. Buddhist Vihara	422.50
2. Multicultural afternoon Fundraiser donations from Staff and officers	230.00
3. Guru Nanak Satsang Sabha	485.00
4. Ilford Islamic Centre	555.00
5. Old Courthouse	795.00
6. Sai Accounting	100.00
7. VHP Hindu Centre	355.00
8. Vine Church	390.00
	<hr/>
<b>Total</b>	<b>3332.50</b> <hr/> <hr/>

